

# ***Anderson Public Library***

## ***Acceptable Behavior Policy***

The Anderson Public Library Board establishes policy for Library customer behavior so that our Library facilities are safe, welcoming and provide equitable access for all library customers.

### **COMMUNITY STANDARDS**

Anderson Public Library wants to ensure a safe, orderly, and inviting atmosphere in which all customers can use its materials and services.

The library reserves the right to remove any person whose behavior is disruptive, or interferes with the use of the library by others, or whose apparel is deemed inappropriate.

The following are examples of behavior prohibited on library property. This list is not intended to be all-inclusive.

- Any activity in violation of Federal, State, local, or Library policy
- Inappropriate clothing on anyone, including children (shirt and shoes are required)
- Loitering
- Sleeping
- Bathing and/or any personal hygiene activity.
- Laundering
- Carrying weapons of any type on library property is not allowed except as provided by Indiana State law.
- Verbally or physically threatening or harassing another person
- Excessive displays of affection, obscene gestures, sexual acts, or indecent exposure
- Physically blocking or impeding access to building entrances, doorways, aisles, equipment, stairways, or elevators
- Fighting or challenging to fight, horseplay, running, pushing, grabbing, shoving, or throwing things
- Disruptive noises
- Skateboarding or rollerblading
- Improper use of furniture
- Use of tobacco, alcohol, or illegal substances
- Soliciting, petitioning, canvassing, conducting surveys, or distributing any materials or goods without express permission of the Library
- Stealing, damaging, altering, or inappropriate use of Library property



**Anderson Public Library**

111 East 12<sup>th</sup> Street

Anderson, Indiana 46016 | 765-641-2456

[www.andersonlibrary.net](http://www.andersonlibrary.net)

## **SUPERVISION OF CHILDREN IN THE LIBRARY**

The Anderson Public Library encourages visits by children and wants to make these occasions memorable, educational, and enjoyable. This policy has been established to achieve these goals, and also to protect and ensure the well-being of children who use the library.

Parents or caregivers are responsible for the behavior of their children in the library at all times. Children under the age of eight, or who have emotional or social difficulty, must be attended and adequately supervised by a parent or other responsible caregiver age fourteen and older at all times while in the library. Additionally, children under the age of five must always be in close proximity and within sight of the parent or caregiver responsible for their safety. The library requires that teachers and other group supervisors are responsible for the conduct of minors in their charge while they are in the library for a visit or tour. Violations of this policy may be grounds for suspension of library privileges for the group or organization.

The Library and its staff cannot, and expressly do not, assume any responsibility to supervise or care for any minor on Library premises.

### Caregiver Responsibilities

The Library requires that caregivers do the following:

- Be responsible for their charge's behavior while they in the library or-participating in Library programs.
- Monitor and approve their charge's use of books, materials, technology, and other resources of the Anderson Public Library. The Library staff has no obligation to and will make no attempt to restrict access by children to information in the Library or on its computers, with the exception to content that violates our acceptable use of the Internet policy.
- Ensure that their charge exhibits appropriate behavior in the Library as described in this policy.
- Be aware of who your charge is with and their location in the library. Library staff does not and cannot monitor when children leave and/or with whom they may be leaving.
- Ensure that their charge does not experience, make, or provoke any inappropriate physical contact with other children or adults.

## **ANIMALS IN THE LIBRARY**

Animals are not allowed inside the Library buildings with the following exceptions:

- Service animals
- Service animals in training
- Animals for programs, as approved by Library administration

All animals on Library grounds, including service animals, emotional support animals, and pets, are subject to the city or county leash ordinances, unless the leash interferes with the work or tasks being performed by the service animal or the individual's disability prevent use of the leash.

Anderson Public Library may ask individuals to remove any animal that is out of control, posing a direct threat to the health and safety of others, or is not housebroken.



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## FOOD AND BEVERAGES

Anderson Public Library is committed to maintaining a pleasant and comfortable environment for all customers and staff.

Food and drinks are allowed throughout the library. Liquids and beverages must be covered with lid in all public spaces. Food and drinks cannot be consumed in the Indiana Room or around any electronic equipment (e.g. computers, copiers, scanners, printers, microfilm readers, and self-check machines).

If spills of either food or beverages occur customers will be asked to relocate to either Market Central or the Green floored area in the Children's Department if they wish to consume their food or beverage in the library.

Adopted by the Board of Trustees 3/16/22. Revised 7/11/22. Reviewed 3/15/23. Revised 11/15/23.



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